



PARENT GUIDE 2024

Welcome to Divine Kids Playschool. This document provides you with guidelines and information on our school's policy and general information.

VISION

Our vision is to create an environment where every child feels that he/she belongs. Our little school should be a place where his/her uniqueness will be accommodated, developed and embraced. It is our dream to send happy and well-adjusted children onto the next phase of their lives.

MISSION

We want to achieve our Vision through the following:

- A Programme where most of the skills are learnt and acquired through play and fun activities.
- To create an environment where children can climb and play in the outdoors.
- To achieve learning by means of a well-developed curriculum as anchor, **but by being flexible with targets for every individual in our care as these little boys and girls are all in very different stages of their development.**
- By doing group-and team activities where they learn to work together and learn how to rely on each other in these activities while socialising with different types of personalities.
- To support the learners in such a way for them to learn to cope with disappointments and grow stronger through their daily experiences.

OUR BUILDING BLOCKS

1. A well developed and stimulating curriculum – developed from the CAPS-curriculum, but with adjustments to make sure that the focus still stays on play.
2. An excellent, well-equipped playground where the children can engage in different activities.
3. Excellent apparatus and toys – inside and outside.
4. A loving and caring staff of which the core has been with us for many years.

Our parents have always been welcome visitors to our school, as we see our children, parents and staff as one big Divine Kids family.

ADMISSION POLICY

The completed and signed application form, together with all supporting documents, should be submitted to the school.

A registration fee of R500 is payable upon submission of the form. This is a once-off, non-refundable fee.

Application forms can be obtained from the school or on our website: www.divinekids.co.za. Please contact us to make an appointment to view our school. Our contact details are:

Telephone: 063 604 5721 or 072 527 7978

E-mail: divkids@icloud.com

SCHOOL HOURS

We offer half day and full day care.

- Half day care: 07:00 – 13:00 (lunch included)
- Full day care: 07:00 – 17:30

Drop off is between 07:00 and 08:00. We have a drop-and-go system in place in the morning to help with parking and traffic flow in the area.

SCHOOL AND PUBLIC HOLIDAYS

We are closed on all public holidays. We are open during every school holiday, except in December/January when we close for a short period. These dates will be communicated well in advance.

SCHOOL FEES AND PAYMENTS

TODDLERS (1-5 YEARS) 2024	
5 Full days	R4 320
5 Half days	R3 870
4 Full days	R3 500
4 Half days	R3 100

BABIES (3 MONTHS - 1 YEAR) 2024	
5 Full days	R4 670
5 Half days	R3 970
4 Full days	R3 770
4 Half days	R3 290

- School fees are payable in advance and over 12 months of the year.
- You will not receive an account statement. The amount is payable on or before the 5th of each month.
- No discount will be given if a student is absent due to illness or holiday arrangements.
- One full calendar month's written notice is required if you wish to withdraw your child from the school.
- No notice can be given for the last term. Should notice be given for October or November, the account holder will be liable for the full term's fees until the end of December. **NO** exceptions will be made!
- **An annual once-off, non-refundable educational development fee of R300 is payable for all children at the beginning of the school year, or when they join.**
- A once-off, non-refundable registration fee of R500 is payable by all **new students** once you have been notified that your child has been accepted to the school.

BANKING DETAILS:

Account name: Divine Kids Playschool

Bank: Absa

Account number: 4050400466

Type of account: Cheque Account

Branch Code: 335010

Reference: "your child's name and surname"

COMMUNICATION

You will receive a term newsletter digitally via the class WhatsApp group. Other communication for classes will take place via the WhatsApp groups. Only school-related information should be posted on the WhatsApp groups.

If you want to discuss something with the class teacher, please contact her directly and not on the class group.

Please join our Divine Kids Paarl Facebook and Instagram accounts. Regular posts of our daily activities are made on these platforms. Please like and share our posts.

DROP OFF AND PICK UP

Due to limited parking and high traffic in the immediate area, we only do a drop-and-go in the morning at the BIG green gate between 07:00 and 08:00. One of the teachers or class assistants will take your child to his/her class. After 08:00 you must please ring the bell at the small green gate. Please always limit your parking time especially in the area in front of the school. Drop-off in the morning is between 07:00 and 08:00.

When picking up your child in the afternoon, please ring the bell at the small green gate. The gate will be buzzed open. Please check that the gate is properly closed before you proceed. You will be allowed to fetch your child from his/her class.

If someone other than yourself is fetching your child from school, you must notify the class teacher, either by phoning the school or via WhatsApp.

THE FIRST DAY OF SCHOOL

Children react differently to new experiences. Until they adjust to their new school environment, it is not unusual for a child to have a tearful separation from his/her parent. Be assured that they will be comforted until they feel secure.

We advise that you, prior to arrival, discuss his/her new routine and what to expect at school as this helps to ease anxiety. It might take a week or two for him/her to feel at ease in his/her new environment.

CLOTHING AND WHAT TO BRING TO SCHOOL

ALL CLOTHING, BOTTLES AND BAGS MUST BE MARKED WITH YOUR CHILD'S NAME.

Please dress your child in older clothing as messy activities are extremely important for his/her development.

- Lunchbox for 10:00 snack.
- Water or juice (NO fizzy drinks).
- Clean change of clothes and underwear. If they are potty training, please send 2 sets of bottoms and extra underwear

Please do not send any sweets to school in the lunchbox from Monday to Thursday. Friday is treat day, and a sweet or chocolate is allowed. *Eating healthy is a lifestyle, not a diet.* We strive to teach children a healthy eating lifestyle from a very young age. A document with suggestions on healthy snack boxes can be e-mailed to you on request.

We have a strict NO toy to school policy. Toys break, get lost and cause trouble. Please do not send any toys to school, unless it is a "soother" to take naps with. We will not accept any responsibility for lost, broken or missing toys.

MEALS

Breakfast and lunch are prepared on the premises daily. The menu will be provided on a Monday for the week. No child will be allowed to eat breakfast or lunch from home at school, except for medical reasons. A snack will be provided in the afternoon.

DAILY PROGRAMMES

Each class has a daily routine to suit the ages of the children. The daily routine will be discussed and handed out at the first parent meeting of the year.

BIRTHDAYS

Birthdays are very special and therefore we encourage you to celebrate it at school. It is not compulsory. You are welcome to send a birthday cake/cupcake. If you choose to provide party packs, consider sweets

that are not a choking risk. No bubble-gum (for example Pin Pop lollipops) please. Please also pack goodies that the children can open themselves once able.

HEALTH POLICY

ILLNESS

Children with a high fever or an infectious disease may not attend school. We want to prevent the spread of diseases among children and staff. Children can return to school with a confirming medical certificate or after they have had no fever, without medication, for 24 hours.

If a child falls ill or is injured at school, parents will be notified immediately and requested to fetch the child as soon as possible. CURRENT CONTACT INFORMATION IS THEREFORE VERY IMPORTANT.

MEDICINE

Only Dr prescribed medication will be administered at school.

EXTRA MURAL ACTIVITIES:

Activities offered at the school for the year depend on the number of enrolments. Activities take place during school hours. During the first 2 weeks of term 1 all extra mural activities will be demonstrated at school. All children will take part in these demo lessons. After the demo lessons you can decide which activities you would like to enrol your child for. You will receive a timetable of the extra mural activities.

Fees for the below activities are additional and must be paid directly to the person responsible for the specific activity.

Kinderkinetics	2-5 year olds
Rugga Roots	3-5 year olds
Gymnastics	3-5 year olds
Ballet	3-5 year olds
Netball	3-5 year olds
Cricket	3-5 year olds
Karate	3-5 year olds
Pre-reading programme	5 year olds
Swimming	3-5 year olds
Soccer	3-5 year olds
Pottery	3-5 year olds

Liesl Malan – Principal



063 604 5721



divkids@icloud.com



www.divinekids.co.za



Divine Kids Play School and Aftercare Paarl



divinekidsplayschool